Managing Your Notifications

- You can personalize your notification preferences through the Columbus City Schools Canvas platform. **We strongly encourage you schedule notifications to at least a weekly summary email of your student's progress in their classes.**
- In your computer browser, log into Canvas, click **Account > Notifications** to set your notification preferences.
- Choose an observed student's name. Check the box for S**how Name of Observed Students In Notifications.**

Personalize Your Notifications Settings

Types of Notifications in Canvas	Choose
Individual Activities	☑
Daily	🕐
Weekly (Recommended)	📅
Turn Off Notifications	❌

CANVAS
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